

**Kansas Corporate Credit Union**  
**Corporate Explorer & InterLink**  
User Authorization & Maintenance Form



Date: \_\_\_\_\_ Credit Union: \_\_\_\_\_

President/Manager Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Action Codes:      A = Add                      D = Delete                      U = Update**

Complete the information below for each person requiring Corporate Explorer or InterLink access. In the action field, indicate the appropriate action to be taken. Assure that all access required for each request is checked in the boxes provided on the right.

**CORPORATE EXPLORER**

Action	Name	IA	SA	TF	WT	MG	CC

**INTERLINK**

Action	Name	WC	WA	WR

**Corporate Explorer Contact Info and InterLink Email Work Group**

Individuals listed below will serve as the contact for receiving Corporate Explorer email notifications as well as the authorized InterLink users to be notified by email of items that require action by the credit union.

Name	Email Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**KCCU USE ONLY**  
Request Received: \_\_\_\_\_  
Input By: \_\_\_\_\_      Processed By: \_\_\_\_\_      Approved By: \_\_\_\_\_  
Completed: \_\_\_\_\_      Completed: \_\_\_\_\_

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**Corporate Explorer**

**IA = Inquiry Access**

Login, Password Changes, View Account Balances, Selected History, Securities, View Incoming and Outgoing Wire Transfers, View Cleared Drafts, Confirm Incoming Wires, View/Download Statements

**SA = Statement Access**

View/Download Statement Only

**TF = Transfer Authority**

View Transfers, Process Share-to-Share Transfers, Share-to-Loan Transfers

**WT = Wire Transfer**

Request New Member Wires; Set Up, View, Delete Pre-Authorized Wires; Western Unions; Member-to-Member Transfers; Verify Outgoing Wires

**MG = Manager Authority**

Utilization tracking reports

**CC = Coin & Currency**

Coin & Currency Orders

**InterLink**

**WC = Wire Creator**

Grants access to the following screens in eProducts: create wire, recover wire, template maintenance, bene bank favorite maintenance

**WA = Wire Approver**

Allows the user to approve, reject and edit international wire transactions in the work queue within eProducts

**WR = Wire Reports**

Grants access to the international wire reports, with includes: daily wire review, count events by module, international wire posting report

\*\*\*Please note\*\*\*

Please list those users that require changes to Corporate Explorer and InterLink to both sections. User updates will only be performed for the system requested.

Fax (316) 722-2025