



ACH User Authorization & Maintenance Form

Date: \_\_\_\_\_ Credit Union: \_\_\_\_\_

Authorized Representative Name and Title (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_

Circle One: Action Codes: A = Add D = Delete U = Update

Complete the information below for each person requiring coreCONNECT ACH access. Enter name, email, select level of authority and enter monetary limits for entry and approval for each user.

**ACH:** grants user the ability to view ACH transactions, download receipt files and enter returns and notifications of change.  
**ACH Origination:** grants user the ability to originate and or approve originated ACH transactions.

Name	Email	ACH	ACH Origination	Entry Limit per Transaction	Approval Limit per Transaction
		Yes or No	Yes or No		
		Yes or No	Yes or No		
		Yes or No	Yes or No		
		Yes or No	Yes or No		

<b><u>KCCU USE ONLY</u></b>		
Request Received: _____		
Input By: _____	Approved By: _____	Notification & Billing By: _____
Completed: _____	Completed: _____	