



Batch Delete

Fax or email the completed form, with authorized signature (required for faxed forms only), to an Account Specialist at (316) 722-2025 or memberservice@kansascorporate.org. All required information must be provided for exception items to be processed.

Credit Union Name: _____

Credit Union R&T: _____

Contact: _____

Phone Number: _____

Date: _____

Authorized By (print): _____

Title: _____

Authorized By (signature): _____

DELETE BATCH TRANSACTION

Origination Delete

BATCH – Select “Batch” and only the batch indicated below will be deleted.

For Batch deletions, the following information is (*) required:

Entry Date* _____

Batch Debit Amount (* for batch deletes) _____

Batch Credit Amount (* for batch deletes) _____

Effective Date* _____

A \$10 fee will be assessed for each batch that is deleted. For example, if a request is submitted to delete two transactions, a \$20 fee will be assessed. If a request is submitted to delete 3 batches, a \$30 fee will be assessed. To delete a file with 100 or less batches, a \$50 fee will be assessed. To delete more than 100 batches, please call an Account Specialist at (800) 721-2677, option 1, for a quote.

KCCU Operations Use Only

Completed By: _____

Reviewed By: _____

Credit Union Confirmation Notification: _____